ITEMIZATION OF EXPENDITURES A.R.S. Section 16-948 (C)

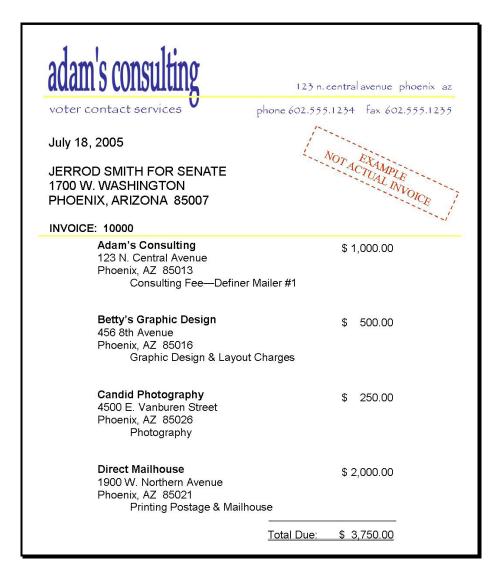
The Act requires participating candidates to identify the full name and street address of the person providing goods and services to the campaign on their campaign finance reports, and the nature of the goods and services and the compensation for which the payment has been made.

It is common for committees to engage consultants who provide full services and to pay a lump sum to the consultant who then pays the vendors; however reports must still identify the vendors, goods and services obtained, and the cost. This is important because it establishes that funds all go for direct campaign purposes.

Example:

Jerrod Smith is running for Senate and hires Adam's Consulting as his campaign consultant. Adam's Consulting coordinates the production of a campaign mailer.

Invoice from consultant:



The Jerrod Smith campaign then pays Adam's Consulting \$3,750.00, as invoiced. Here are two examples on how to itemize this expenditure on his Campaign Finance Report. Both are acceptable.

Option #1:

Expenditures for Operating Expenses	SCHEDULE D	
	ID#	
JANUARY 31 REPORT	1	4
November 23,2004 to December 31,2005	1	[1]
Name and Address to whom expenditure was made	Date	Amount
ADAM'S CONSULTING	07/20/2005	\$3,750.00
123 N CENTRAL AVENUE		i I
PHOENIX, AZ 85013		i I
Consulting \$1000, Betty's Graphic \$500, Candid Photography \$250, Direct Mailhouse \$2000		
	TOTAL:	\$3,750.00

Option #2:

Expenditures for Operating Expenses		SCHEDULE D	
JERROD SMITH FOR SENATE JANUARY 31 REPORT	ID#		
November 23,2004 to December 31,2005		1	
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Name and Address to whom expenditure was made	Date	Amount	
ADAM'S CONSULTING	07,2072005	\$1,000.00	
123 N CENTRAL AVENUE	1/2		
PHOENIX, AZ 85013	"		
Consulting Fee - Definer Mailer #1			
BETTY'S GRAPHIC DESIGN	07/20/2005	\$500.00	
456 8TH AVENUE			
PHOENIX, AZ 85016			
Graphic Design & Layout (Paid by Adam's Consulting)			
CANDID PHOTOGRAPHY	07/20/2005	\$250.00	
4500 E. VANBUREN STREET			
PHOENIX, AZ 85026			
Photography (Paid by Adam's Consulting)			
DIRECT MAILHOUSE	07/20/2005	\$2,000.00	
1900 W. NORTHERN AVENUE			
PHOENIX, AZ 85021			
Printing, Postage & Mailhouse Fees (Paid by Adam's Consulting)			
	TOTAL:	\$3,750.00	